FORM SUMMARY

Name of Form: Order To Show Cause and Affidavit to: Change Legal Custody, Physical

Placement, Child Support, Maintenance, and/or Other

Form Number: FA-4171V

Statutory Reference: §§765.105, 767.451 and 767.59, Wisconsin Statutes

Benchbook Reference:

Purpose of Form: This form may be used to order another party to come to court to justify why the

requested change contained within the order should not be granted. Requests to change generally include issues concerning legal custody, physical placement, or child support of a minor child, as well as to change maintenance or any other aspect

of a court order.

Who Completes It: Party seeking the finding of contempt on the other party completes the affidavit; a

judge or court commissioner signs the Order itself.

Distribution of Form: Original to clerk of court. Depending on the particular county involved, either the

original order itself, a duplicate original of the Order or an authenticated copy would

be personally served on the other parties.

Accompanying Forms: Generally the form may be the only document needed. However if the form's

instructions indicate a supporting document is needed (such as placement schedules

or additional documentation), those document(s) should be attached.

New Form/Modification: Modification; last update 01/08.

Modification: In the Affidavit, added D.

There is not a placement schedule and the parties

cannot agree. "In the Employment of work shift and Income or wages questions, a form field was added to specify which party has changed. In #4 The facts

explaining the substantial change in circumstances was expanded to "or deviation in child support percentage standard are:". Added #5. "If you are agreeing to change child support, and are not using the child support guidelines, explain the reasons for

not using them."

Comments:

1. The party seeking the change could alternatively use a Notice and Motion to

Modify (FA-4170V) to accomplish the same end. The basic difference between the two is one of service. An order to show cause must be personally served on the other party; a notice can be served by other means. The reason there are two forms is that the statutes provide that the request can be brought either by

"motion" or "order to show cause."

2. If the parties can stipulate or agree to a change in the type of matters covered by

this motion, the parties may use FA-604 to do so without the need for a hearing.

About this Form: This form is the product of the Wisconsin Records Management Committee, a

committee of the Director of State Court's Office.

As a pro se form, its use is NOT mandatory but it is required to be accepted

and distributed by the circuit courts of the State of Wisconsin.

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